Ninth
ANNUAL REPORT

ON

IMPLEMENTATION OF THE RTI ACT, 2005
{APRIL 1, 2013 TO MARCH 31, 2014}

STATE INFORMATION COMMISSION
HIMACHAL PRADESH

Majitha House
Shimla-171002

Telephone: 0177-2620166, 2620188, 2629894
Telefax: 0177-2621529
E-mail: scic-hp@nic.in

Index

Chapters

Chapter No.	Subject	Page No.
1.	The Right To Information Act, 2005 And The HP RTI Rules, 2006.	1-6
2.	Role And Responsibilities Of The Himachal Pradesh State Information Commission.	7-11
3.	Disposal Of Applications/ Appeals By the Public Information Officers/ First Appellate Authorities of various Public Authorities in Himachal Pradesh During the Year 2013-14	12-19
4.	Implementation Of The Act (Disposal Of Appeals And Complaints By HP State Information Commission During the Year 2013-14)	20-22
5.	Implementation of the RTI Act, 2005 During Past Nine Years	23-28
6.	Use of Information Technology and New Initiatives Taken by State Information Commission	29-30
7.	State Information Commission: Glimpse of Important Statistics	31-34
8.	Observations and Recommendations	35-42

CHAPTER–1

The Right To Information Act, 2005 And The HP RTI Rules, 2006.

The Right to Information Act, 2005 was enacted by Indian Parliament on 15th June, 2005. It came into force on 12th October, 2005 but some of the provisions came into force with immediate effect. These provisions included obligations of public authorities, constitution of various Information Commissions, designation of Public Information Officers/Assistant Public Information Officers and the power to make rules by various Competent Authorities. The Act has a comprehensive reach and covers a wide spectrum of organizations. All the Departments and Undertakings of various Governments, Panchayati Raj Institutions, Urban Local Bodies, other Bodies established, constituted, owned, controlled or substantially financed by governments including non-governmental organizations are covered under the Act. Access to information to all Indian citizens is the general rule under this Act with very few exemptions which are provided in the Act itself.

The Right to Information Act, 2005:

2. The salient features of the RTI Act, 2005 can be summarized as under:-

(i) Any Indian citizen can seek information from any public authority without specifying any reason for seeking the same.

(ii) The decision of Raj Narain case and consultation process in the appointment of judges case have recognized that the right of citizens to obtain information on matters relating to public acts flows from the fundamental right enshrined in Article 19 (1) (a) of the constitution.

(iii) The Public Information Officers have to furnish the information sought within time limits specified in the Act which can be denied only under exemptions provided in section 8 and 9 of the Act.

(iv) All Government Departments, Corporations/Boards, Urban Local Bodies, Panchayati Raj Institutions and Bodies established, constituted, owned, controlled or substantially financed by government including non-governmental organizations come within the purview of the Act.

(v) The Public Information Officers have to issue reasoned orders while rejecting requests of applicants. Similarly, the Appellate Authorities have also to pass

well reasoned and speaking orders while deciding the appeals within specified period.

(vi) Time is of essence for providing information.

(vii) It fixes up the accountability of the public authorities by way of imposition of penalty in case of default.

3. The duties and obligations of various public authorities under the State Government have been prescribed in the RTI Act, 2005 as under:-

(i) Disclosure of information on 17 points by public authorities on various aspects of their functioning which is required to be updated each year as prescribed in section 4(1)(b) of the Act.

(ii) The public authorities are required to designate adequate number of Public Information Officers to provide information to the applicants and Assistant Public Information Officers at sub-divisional level to receive applications and forward them to the Public Information Officers for further processing.

(iii) The public authorities are required to designate adequate number of Appellate Authorities under section 19 of the Act to consider and decide the first appeals against the decisions of the PIOs.

4. The terms 'Information', 'Record', and 'Right to Information' have been defined in the RTI Act, 2005 as under:-

(i) 'Information' means any material in any form, including records, documents, memos, e-mails, opinions, advices, press releases, circulars, orders, logbooks, contracts, reports, papers, samples, models, data material held in any electronic form and information relating to any private body which can be accessed by a public authority under any other law for the time being in force;

(ii) 'Record' includes;

(a) any document, manuscript and file;

(b) any microfilm, microfiche and facsimile copy of a document;

(c) any reproduction of image or images embodied in such microfilm(whether enlarged or not); and

(d) any other material produced by a computer or any other device;

(i) 'Right to Information' means the right to information accessible under this Act which is held by or under the control of any public authority and includes the right to-

(i) Inspection of work, documents, records;

(ii) Taking notes, extracts or certified copies of documents or records;

(iii) Taking certified sample of material;

(iv) Obtaining information in the form of diskettes, floppies, tapes, video cassettes or in any other electronic mode or through printouts where such information is stored in a computer or in any other device.

5. The RTI Act, 2005 defines 'Public Authority' as under:-

'Public Authority' means any authority or body or institution of self government established or constituted-

(a) by or under the Constitution;

(b) by any other law made by Parliament;

(c) by any other law made by State Legislature;

(d) by notification issued or order made by the appropriate Government, and includes any-

(i) body owned, controlled or substantially financed;

(ii) non-Government organization substantially financed, directly or indirectly by funds provided by the appropriate Government.

6. Section 22 of the RTI Act, 2005 provides that the provisions of the Act shall have effect notwithstanding anything inconsistent therewith contained in the Official Secrets Act, 1923 and any other law for the time being in force or in any instrument having effect by virtue of any law other than this Act.

7. Sections 8 and 9 of the RTI Act, 2005 contain various exemptions from disclosure of information to a citizen. These can be summarized as under:-

(i) Information disclosure of which would prejudicially affect the sovereignty and integrity of India, the security, strategic, scientific or economic interests of the State, relation with foregin State or lead to incitement of an offence;

(ii) Information which has been expressly forbidden to be published by any court of law or tribunal or the disclosure of which may constitute contempt of court;

(iii) Information, the disclosure of which would cause a breach of privilege of Parliament or the State Legislature;

(iv) Information including commercial confidence, trade secrets or intellectual property, the disclosure of which would harm the competitive position of a third party;

(v) Information available to a person in his fiduciary relationship;

(vii) Information received in confidence from foreign Government;

(vii) Information, the disclosure of which would endanger the life or physical safety of any person or indentify the source of information or assistance given in confidence for law enforcement or security purposes;

(viii) Information which would impede the process of investigation or apprehension or prosecution of offenders;

(ix) Cabinet papers including records of deliberations of the Council of Ministers, Secretaries and other officers;

(x) Information which relates to personal information the disclosure of which has no relationship to any public activity or interest, or which would cause unwarranted invasion of the privacy of the individual;

Himachal Pradesh Right to Information Rules

8. Sections 27 and 28 of the RTI Act, 2005 empower the State Government and other competent authorities to make rules to carry out smooth and effective implementation of the provisions of the Act. In pursuance of these provisions, the Government of Himachal Pradesh and other Competent Authorities namely The Himachal Pradesh Vidhan Sabha and The High Court of Himachal Pradesh have made the Rules under the Act. **The Himachal Pradesh Right to Information Rules, 2006** were notified by the State Government on 21st January, 2006. **"The Himachal Vidhan Sabha Secretariat Right to Information (Regulation of Fee & Cost) Rules, 2006"** were notified on 15th June, 2006 and "**The High Court of Himachal Pradesh Right to Information Rules, 2005"** were notified on 30th November, 2005.

9. The salient features of the Himachal Pradesh Right to Information Rules, 2006 are as under:-

(i) Any person seeking information or seeking to inspect the record is required to make an application to the PIO/APIO of the public authority concerned, accompanied by the proof of payment of prescribed fee.

(ii) Applicants belonging to Below Poverty Line (BPL) category are not required to pay any fee for seeking the desired information or for inspection of any record.

(iii) A separate application is required to be filed for seeking information in respect of each subject and in respect of each year.

(iv) Every page of information supplied to the applicant shall be duly authenticated giving the name of the applicant and shall bear the dated signatures and seal of the PIO.

(v) The details of fee to be charged for furnishing the documents and for inspection of documents are given in the table below:—

Sr. No	Description of information	Price/Fee
1	Fee alongwith application.	₹10 per application.
2	Where the information is available in the form of a priced publication.	On printed price.
3	For other than priced publication.	(i) ₹2 per page of A-4 size or smaller. (ii) Actual cost subject to minimum of ₹20 per page in case of larger size paper.
4	Where information is available in electronic form and is to be supplied in electronic form e.g. Floppy, CD etc.	₹50 per floppy and ₹100 per CD.
5	Fee for inspection of Record/document.	₹20 per 30 minutes or fraction thereof.

(vi) The prescribed fee is required to be paid through Demand Draft or Indian Postal Order payable to the PIO of the public authority concerned or can be deposited in a government treasury under the head of account **"0070-OAS, 60-OS, 800-OR, 11 – Receipt head under Right to Information Act, 2005"**.

10. The Himachal Pradesh Right to Information Rules, 2006 also lay down the procedure for filing appeal before the designated Appellate Authority of the public authority as well as before the Himachal Pradesh State Information Commission. As per provisions of these Rules, the memorandum of appeal should contain name and address of the appellant as well as that of the PIO against whose decision the appeal is preferred along with particulars of the order against which the appeal is preferred. The appellant is required to file two sets of appeal. It should also contain brief facts leading to the appeal. In cases of deemed refusal, the particulars of the application, including number and date, name and address of the PIO to whom the application was made is required to be indicated by the appellant in the memorandum of

appeal. The appellant is also required to specify prayer or relief sought, and grounds for the prayer or relief sought in the memorandum of the appeal.

11. The Himachal Pradesh Right to Information Rules, 2006 also provide that the designated Appellate Authority or the Himachal Pradesh State Information Commission may decide an appeal ex-parte, on merit in case the appellant is not present in person on the date of hearing. It has also been provided that the appellant shall not urge nor be heard in support of any ground or objection which has not been set forth in the memorandum of appeal filed before the Appellate Authority/Commission. However, the designated Appellate Authority/ Commission need not confine itself to the grounds set forth in the memorandum while deciding the appeal.

12. Himachal Pradesh Right to Information Rules, 2006 empower the Himachal Pradesh State Information Commission to frame Regulations in respect of its day-to-day proceedings. Consequently the State Information Commission has framed the Himachal Pradesh State Information Commission (Management) Regulations, 2008 which came into force with effect from 1st September, 2008.

13. Section 25 (4) of the RTI Act, 2005 empowers Commissions to prepare a report on the implementation of the provisions of the Act during each year and forward the same to the appropriate Government for laying it before the Parliament/State Legislative Assemblies. In pursuance of this provision of the Act, the Himachal Pradesh State Information Commission has prepared the Ninth Report on the implementation of the Right to Information Act, 2005 in the State of Himachal Pradesh during the year 2013-14 for laying it before the State Legislative Assembly of Himachal Pradesh. The relevant statistics pertaining to the implementation of this Act in the State of Himachal Pradesh have been given at the beginning of this report.

CHAPTER -2

Role And Responsibilities Of The Himachal Pradesh State Information Commission

The Himachal Pradesh State Information Commission was constituted vide a notification issued on 4th February, 2006 by the Department of Administrative Reforms of the Government of Himachal Pradesh. The Commission started functioning with effect from 1st March, 2006 with its headquarters at Shimla, on the assumption of the office of State Chief Information Commissioner, Himachal Pradesh by Shri P.S. Rana as the first Chief Information Commissioner, Himachal Pradesh. The Secretariat administration of the State Government provided secretarial staff and other support to the Himachal Pradesh State Information Commission right from 1st March, 2006 and thereafter. The Commission functioned as a single member body upto 1st July, 2007 and thereafter, Sh. S.S.Parmar joined as State Information Commissioner on 2nd July, 2007. After the retirement of Shri P.S. Rana on 28th February, 2011, Sh. Bhim Sen assumed the office of the Chief Information Commissioner on 25th March, 2011 and after the retirement of Shri S.S. Parmar on 5th June, 2012, Sh. K.D. Batish assumed the office of the State Information Commissioner on 8th June, 2012. State Government has provided ground floor of Majitha House, Shimla-2 to house the office of State Information Commission during the year under report.

2. During the financial year 2013-14, a sum of ₹ **1,57,89,000/-** was allocated under the Head 2070-00-118-01-SOON(NP) to the Commission for meeting its expenses. The break-up of the SOEs allocation is as under:-

SOE	Sub Head	Sanctioned Budget	Expenditure
01	Salary	12362000	12361841
03	Travel Expenses	174000	173703
05	Office Expenses	1213000	1212949
06	Medical Reimbursement	191000	191156
07	Rent, Rates & Taxes	37000	37068
10	Hospitality & Entertainment	60000	59707

12	Professional & Special Services	12000	12100
15	Training	500000	500000
20	Other Charges	358000	357801
30	Motor Vehicle	882000	881983
	Grand Total	**15789000**	**15788308**

3. The State Government of Himachal Pradesh has created 32 posts for smooth functioning of the Himachal Pradesh State Information Commission. The details of these posts are as under:-

Sr. No	**Designation of the posts**	**Pay scale + Grade pay of the post as revised w.e.f. 1.1.2006**	**No. of posts created**
1.	Chief Information Commissioner	90,000/-	1
2.	State Information Commissioner	80,000/-	1
3.	Secretary (IAS/ HAS)	in their own pay scale	1
4.	Section Officer	15600-39100+ ₹ 5400	1
5.	Private Secretary	15600-39100+ ₹ 5400	2
6.	System Analyst	10300-34800+ ₹ 5400	1
7.	Reader-cum-Ahalmad	10300-34800+ ₹ 5000	2
8.	Personal Assistant	10300-34800 + ₹ 4800	4
9.	Senior Assistant	10300-34800+ ₹ 4400	2
10.	Clerk-cum-Computer Operator	10300-34800+ ₹ 3200	4
11.	Junior Scale Stenographer	5910-20200 + ₹ 2800	1
12.	Driver	5910-20200 + ₹ 2400	3
13.	Process Server	4900-10680 + ₹ 1400	1
14.	Chowkidar	4900-10680 + ₹ 1300	1
15.	Peons	4900-10680 + ₹ 1300	5
16.	Frash-cum-Mali	4900-10680 + ₹ 1300	1
17.	Sweeper	4900-10680 + ₹ 1300	1
	Total		**32**

4. The Powers and Functions of the State Information Commission under the RTI Act, 2005 are as under:-

I. Enquiries under Section 18 of the Act.

(i) Subject to the provisions of the Act, the State Information Commission is required to receive and inquire into a complaint from any person,--

(a) who has been unable to submit a request to a PIO or whose request has been refused;

(b) who has been refused access to any information;

(c) who has not been given a response to a request for information or access to information within prescribed time limit;

(d) who has been required to pay an unreasonable amount of fee;

(e) who believes that he or she has been given incomplete, misleading or false information; and

(f) in respect of any other matter relating to requesting or obtaining access to records under this Act.

(ii) The Commission shall, while inquiring into any matter under this Section have the same powers as are vested in a civil court while trying a suit under the Code of Civil Procedure, 1908, in respect of the following matters, namely:-

(a) summoning and enforcing the attendance of persons and compel them to give oral or written evidence on oath and to produce the documents or things;

(b) requiring the discovery and inspection of documents;

(c) receiving evidence on affidavit;

(d) requisitioning any public record or copies thereof from any Court of Office;

(e) issuing summons for examination of witnesses or documents.

(iii) The Commission, during the inquiry of any complaint may examine any record to which this Act applies which is under the control of any public authority, and no such record may be withheld from it on any grounds.

II. Appeals under section 19 of the Act.

(i) A Second Appeal against the decision of first Appellate Authority shall lie with the State Information Commission within ninety days. However, the Commission, may admit an appeal after the expiry of the period of ninety days if it is satisfied that the appellant was prevented by sufficient cause from filing the appeal in time.

(ii) If the decision against which an appeal is preferred relates to information of a third party, the Commission shall give a reasonable opportunity of being heard to that third party.

(iii) In any appeal, the onus to prove that a denial of a request was justified shall be on the PIO, who denied the request.

(iv) The decision of the State Information Commission, shall be binding.

(v) In its decision, the Commission has the power to require the public authority to take such steps as may be necessary to secure compliance with the provisions of the RTI Act, 2005 including grant of compensation to the complainant/ appellant.

III. Penalties under section 20 of the Act

(i) Where the Commission, at the time of deciding any complaint or appeal is of the opinion that the PIO has without any reasonable cause, refused to receive an application for information or has not furnished information within the time specified in section 7 of the RTI Act, 2005 or malafidely denied the request for information or knowingly given incorrect, incomplete or misleading information or destroyed information which was the subject of the request or obstructed in any manner furnishing of the information, it shall impose a penalty of two hundred and fifty rupees per day upon the PIO till the application is received or information is furnished.

(ii) Where the Commission, at the time of deciding any complaint or appeal is of the opinion that the PIO has without any reasonable cause and persistently, failed to receive an application for information or has not furnished information within the time specified under the RTI Act or malafidely denied the request for information or knowingly given incorrect, incomplete or misleading information or destroyed information which was the subject of the request or obstructed in any manner in furnishing the information, it may recommend disciplinary action against the PIO.

5. The powers and duties of officers and employees of the Himachal Pradesh State Information Commission are as under:-

Sr.No.	Designation	Power and duties
¡	State Chief Information Commissioner	General superintendence, direction and management of affairs of the Commission. Disposal of appeals and complaints.
ii	State Information Commissioner	Disposal of appeals & complaints.
iii	Secretary-cum-Registrar	Administration and financial control in the Commission and to provide assistance to the State CIC/State IC.
iv	Private Secretary to the State CIC/State IC	Secretarial assistance and carry out work assigned by State CIC/ State IC

v	Reader-cum-Ahlmad	Processing of appeals and complaints and carry out work assigned by the State CIC and State IC.
vi	Section Officer-cum-Assistant Registrar	Assisting the Secretary-cum-Registrar in the administrative, financial and other matters of the Commission.
vii	The support staff	Providing assistance to the officers and carry out work assigned by supervisory officers of the Commission.

CHAPTER-3

Disposal of Applications/ Appeals by the Public Information Officers/ First Appellate Authorities of various Public Authorities in Himachal Pradesh During the Year 2013-14

Sections 6, 7, 11 of the RTI Act, 2005, read with HP RTI Rules, 2006 prescribe the procedure and time frame for furnishing the information held by public authorities to the information seekers through the Public Information Officers designated for the purpose. As per reports received in the Himachal Pradesh State Information Commission 63,722 applications were filed in the offices of 110 public authorities of the State Government for seeking information under the Act during 2013-14. The details of applications received, applications rejected, appeals filed, fee collected etc. by these public authorities are as under:—

Sr. No.	Name of Public Authority	Number of applications received	Applications rejected by the PIOs	Appeals filed before the First Appellate Authorities	Appeals filed before the State Information Commission	Number of cases where compensation was awarded by the Commission	Number of cases where penalty was imposed by the Commission	Amount of fee collected
1.	Governor Secretariat	31	----	----	----	----	----	907
2.	CM Office	386	36	7	4	----	----	8024
3.	H.P. Judiciary	1088	108	----	1	1	----	136783
4.	State Information Commission	83	----	3	1	----	----	906
5.	Lokayukta	61	10	2	1	----	----	1185
6.	Public Service Commission	----	----	----	4	Annual Report not submitted by the Public Authority		
7.	HP State Legal Services	4	----	----	----	----	----	32
8.	H.P.S.S.S. Board Hamirpur	Annual Report not submitted by the Public Authority			3	1	----	----
9.	Divisional Commissioner	64	----	----	----	----	----	1389

	Shimla							
10.	Divisional Commissioner Kangra	118	----	3	----	----	----	1738
11.	Divisional Commissioner Mandi	93	----	----	----	----	----	5478
12.	Resident Commissioner	2	----	----	----	----	----	171
13.	Advocate General	17	----	3	2	----	----	210
	Himachal Pradesh Secretariat							
14.	Administrative Reforms	19	----	----	----	----	----	597
15.	General Administration	172	----	3	3	----	----	26234
16.	Fisheries	5	----	----	----	----	----	70
17.	Urban Development	58	----	1	----	----	----	962
18.	Animal Husbandry	31	----	----	----	----	----	1292
19.	Agriculture	18	----	2	----	----	----	436
20.	Home	876	75	----	3	1	1	32505
21.	Irrigation & Public Health	47	----	----	----	----	----	1963
22.	Personnel	357	19	8	3	----	----	3722
23.	Finance	137	----	----	2	----	----	2872
24.	Revenue	503	----	9	8	1	----	21291
25.	Industries	26	----	----	----	----	----	730
26.	Housing	4	----	----	----	----	----	40
27.	Labour & Employment	6	----	----	----	----	----	176
28.	Law	27	----	2	----	----	----	480
29.	Secretariat Administration	49	4	2	2	----	----	3239
30.	Co-operative	11	---	1				565
31.	Non-Conventional Energy Sources	5	----	----	----	1	-----	750
32.	Public Works	77	----	----	1	----	----	975

33.	Horticulture	19	----	----	----	----	----	1090
34.	Tourism	22	----	----	----	----	----	210
35.	Sainik Welfare	4	----	----	----	----	----	40
	Administrative Departments							
36.	Agriculture	76	----	12	2	----	----	1810
37.	Animal Husbandry	288	11	3	6	2	----	7046
38.	Ayurveda	290	----	6	1			10496
39.	Police	7076	45	92	23	2	1	155575
40.	Home Guards	123	----	----	----	----	----	1690
41.	Co-operative	978	----	16	15	----	----	39159
42.	Elementary Education	3326	----	125	57	4	4	63928
43.	Information Technology	24	----	3	----	----	----	126
44.	Technical Education	Annual Report not submitted by the Public Authority			1	1	1	----
45.	Excise & Taxation	Annual Report not submitted by the Public Authority			6	1	1	----
46.	Food & Civil Supplies	504	----	11	4	----	----	8957
47.	Forest Farming & Conservation	2578	572	47	44	15	8	46126
48.	Health and Family Welfare	479	----	69	42	2	----	9131
49.	Election	118	----	1	1	----	----	1991
50.	SV&ACB HP(Police)	413	21	8	----	----	----	9526
51.	Energy	64	----	1	----	----	----	2508
52.	Horticulture	228	----	12	2	----	----	7355
53.	Industries	1004	3	22	5	1	----	24500
54.	Irrigation & Public Health	Annual Report not submitted by the Public Authority			17	3	1	-----
55.	Economics & Statistics	46	----	----	----	----	----	425
56.	Labour & Employment	506	----	20	3	----	----	10806

57.	Consolidation of Holdings	25	----	----	----	----	----	1005
58.	Land Records	291	----	----	----	----	----	1405
59.	Information and Public Relations	87	----	6	3	----	----	2884
60.	Rural Development & Panchayati Raj	6693	32	294	80	14	12	135440
61.	Settlement (Shimla)	449	13	14	7	----	----	9143
62.	Settlement (Kangra)	341	----	8	4	----	----	9073
63.	Women & Child Development	----	----	----	1	Annual Report not submitted by the Public Authority		
64.	Tourism & Civil Aviation	181	----	7	4	----	----	4801
65.	Public Works	4711	79	178	51	2	----	143665
66.	Tribal Development	14	----	----	----	----	----	455
67.	Town & Country Planning	547	----	4	3	----	1	20954
68.	Transport	----	----	----	3	Annual Report not submitted by the Public Authority		
69.	Urban Development	2299	----	38	12	----	----	51537
70.	Higher Education	Annual Report not submitted by the Public Authority			38	2	2	----
71.	Planning	128	----	2	----	----	----	2883
72.	Electrical Inspectorate	19	----	1	----	----	----	703
73.	Language Art, Culture	94	----	----	1	----	----	4079
74.	Sainik Welfare	11	----	----	----	----	----	130
75.	State Forensic Science Lab	31	----	----	1	----	----	1200
76.	Local Audit	7	----	----	----	----	----	292
77.	Fishries	58	----	----	----	----	----	1308
78.	RPGMC Tanda	64	----	----	1	----	----	1625
79.	IGMC	50	2	2	1	----	----	1904
80.	Youth Services & Sports	130	----	3	1	----	----	2963

	Deputy Commissioners							
81.	Bilaspur	2072	----	----	----	----	----	17971
82.	Chamba	862	----	24	4	3	2	10800
83.	Hamirpur	1807	----	33	9	4	3	34629
84.	Kangra	4023	----	92	30	3	2	69312
85.	Kinnaur	241	----	1	----	----	----	5825
86.	Kullu	786	----	16	----	----	----	10226
87.	Mandi	2900	----	55	25	2	1	39439
88.	Shimla	2007	----	104	24	7	----	35878
89.	Sirmour	807	8	----	----	----	----	11595
90.	Solan	1497	----	72	16	1	1	19498
91.	Una	1386	----	32	1		1	23128
92.	Lahaul & Spiti	36	----	----	----	----	----	557
	Corporations							
93.	Financial Corporation	41	1	----	1	----	----	2780
94.	Forest Corporation	581	2	16	7	----	1	14134
95.	General Industries Corporation	17	1	1	----	----	----	1535
96.	H.P.M.C.	27	----	2	----	----	----	260
97.	HP Small Industries Development Corporation	49	----	2	2	----	----	3661
98.	Kangra Central Co-operative Bank Ltd.	189	23	5	1	----	----	6804
99.	Tourism Development Corporation	196	5	15	5	1	----	7731
100.	Municipal Corporation, Shimla	1027	2	53	12	2	2	39945
101.	HIMURJA	143	----	7	1	----	-----	4224
102.	HRTC	Annual Report not submitted by the Public Authority			8	2	----	-----
103.	Handicrafts & Handloom	26	----	----	----	----	----	817

	Corporation							
104.	Mountaineering Institute Manali	32	----	----	----	----	----	1182
105.	Ex-Serviceman Employment Cell	222	----	----	----	----	----	4121
106.	Power Transmission	38	----	----	1	----	----	2301
107.	State Council for Science , Technology & Environment	11	----	----	3	----	----	60
108.	Ex-Serviceman Corporation	33	----	----	----	----	----	1002
109.	Agro Packaging	4	----	----	----	----	----	112
110.	Agro Industries	7	----	----	----	----	----	490
	Boards/ Societies							
111.	Khadi & Village Industries Board	13	----	----	----	----	----	202
112.	HPSEBL	2111	1	102	29	3	1	38593
113.	HP Aquo Culture Fishing Society	1	----	----	----	----	----	22
114.	Milkfed	18	----	----	----	----	----	1178
115.	H.P. Board of School Education	----	----	----	1	Annual Report not submitted by the Public Authority		
116.	HIMUDA	453	1	24	2	1	----	19564
117.	Wool Federation	3	----	----	----	----	----	65
118.	Marketing Board	24	----	----	2	----	----	652
119.	SJVNL	----	----	----	1	Annual Report not submitted by the Public Authority		
	Universities							
120.	HP University, Shimla	1110	----	----	6	1	----	7857
121.	Dr. Yashwant Singh Parmar University of Horticulture & Forestry, Nauni(Solan)	151	----	9	----	----	----	4386
122.	CSK HP Krishi Vishwa Vidyalaya Palampur	----	----	----	1	Annual Report not submitted by the Public Authority		
	Total	**63722**	**1074**	**1716**	**670**	**84**	**46**	**1498202**

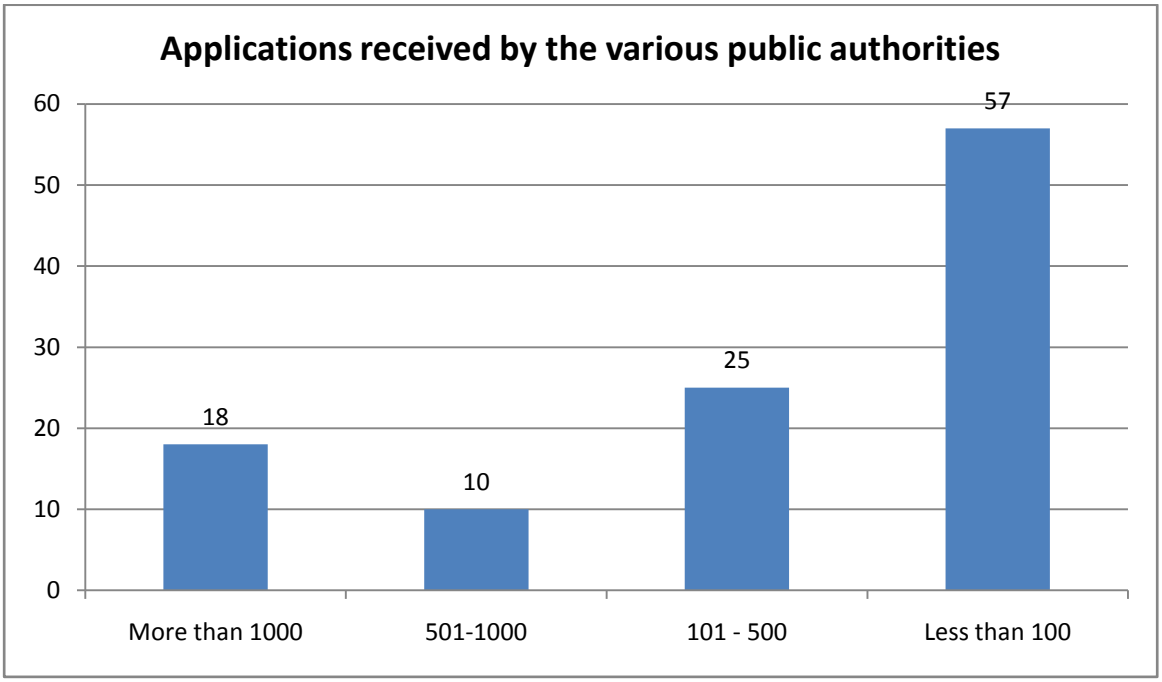
Note: Out of above mentioned 122 Public Authorities, only 110 Public Authorities furnished the annual reports.

2. The above table clearly shows that the Public Information Officers of various public authorities in the state furnished the information to all the applicants except in 1074 cases where the applications were rejected. Thus only 1.7% of the total applications were rejected by the PIOs.

3. The public authorities have reported that most of the 1074 applications were rejected under section 8 of the RTI Act, 2005. The table above also shows that number of first appeals is also less than 2.7% of the total applications. The Himachal Pradesh State Information Commission received 670 appeals as against 1716 first appeals filed with the designated Appellate Authorities. In addition, the Commission also received 43 complaints during the year for non-receipt of or receipt of incomplete information or delayed response from the PIOs. Thus the Commission received a total of 713 appeals/complaints as against a total of 63,722 RTI applications filed with various public authorities during the year. The number of appeals/complaints received in the Commission is approximately 1.1% of the total applications. These figures lead to the conclusion that response of the PIOs in Himachal Pradesh to the requests for information received from the information seekers during the year 2013-14 has been quite satisfactory.

4. The table below gives the break-up of applications received by various public authorities in the state during the year 2013-14:-

Sr. No.	Public Authorities which received	Number
i	More than 1000 RTI applications	18
ii	501 to 1000 RTI applications	10
iii	101 to 500 RTI applications	25
iv	Less than 100 RTI applications	57
	Total number of public authorities which submitted the annual reports	**110**



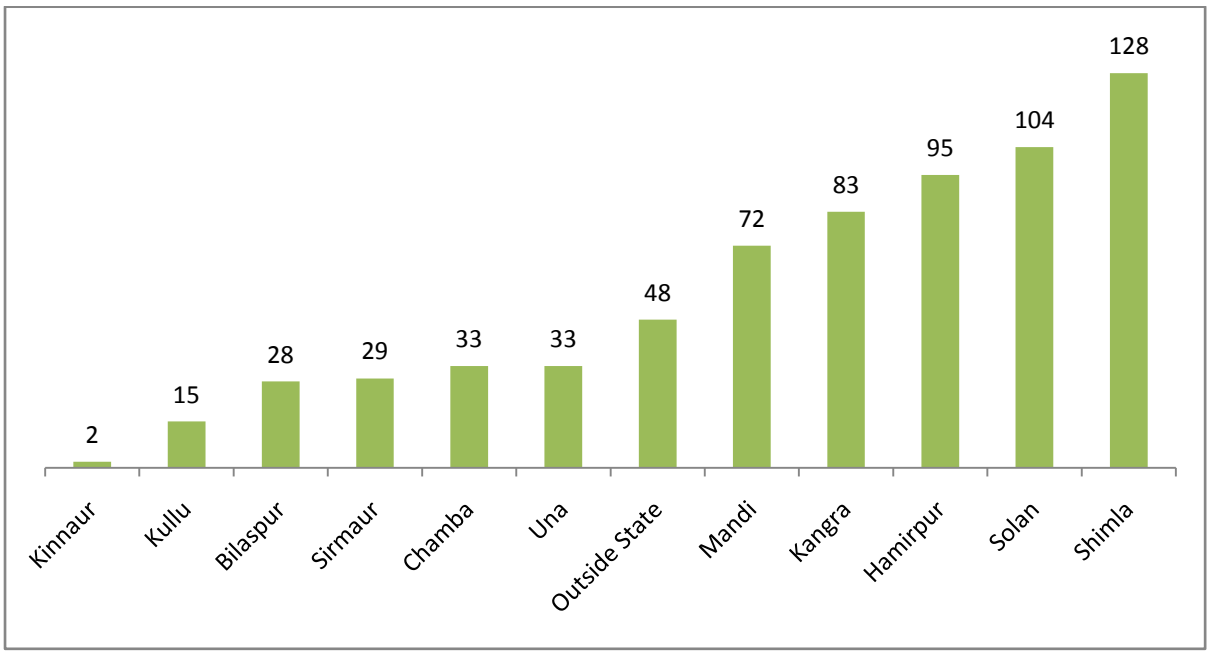
5. Out of the total of 110 public authorities which submitted the annual reports during the year, 18 public authorities of them received more than 1000 applications, 10 of them received 501 to 1000 applications, 25 of them received 101 to 500 applications and the remaining 57 public authorities received less than 100 applications. Eighteen public authorities namely the HP Judiciary, DC Offices Bilaspur, Hamirpur, Kangra, Mandi, Shimla, Solan, Una, Elementary Education Department, Police Department, Public Works Department, Rural Development Department & Panchayati Raj Department, Urban Development Department, HPSEBL, Forest Department, Industries Department, MC Shimla, HP University, Shimla received more than 1000 applications during the year. It has been observed that a total of 61,889 applications out of 63,722 applications i.e. approximately 97 percent of the total applications were received by 53 public authorities. The remaining 57 public authorities received approximately 3 percent of the total applications. Further, a fee of ₹14,98,202/- has been collected by various public authorities during the same period.

CHAPTER–4

Implementation of The Act
(Disposal of appeals and complaints by the Himachal Pradesh State Information Commission during the Year 2013-14)

The HP State Information Commission received 670 appeals from various appellants residing in 11 districts of the State and outside the State against the decisions of Public Information Officers/first Appellate Authorities during the year 2013-14. 327 of these appeals were filed by appellants residing in three districts of Shimla, Solan and Hamirpur. The remaining 343 appeals were received from residents of the remaining districts and from outside the State. 110 appeals were pending as on 01.04.2013 in addition to 670 appeals received during the year 2013-14. The district wise status of appeals received in the Commission is given in the bar chart below:

District wise breakup of appeals received in the Commission



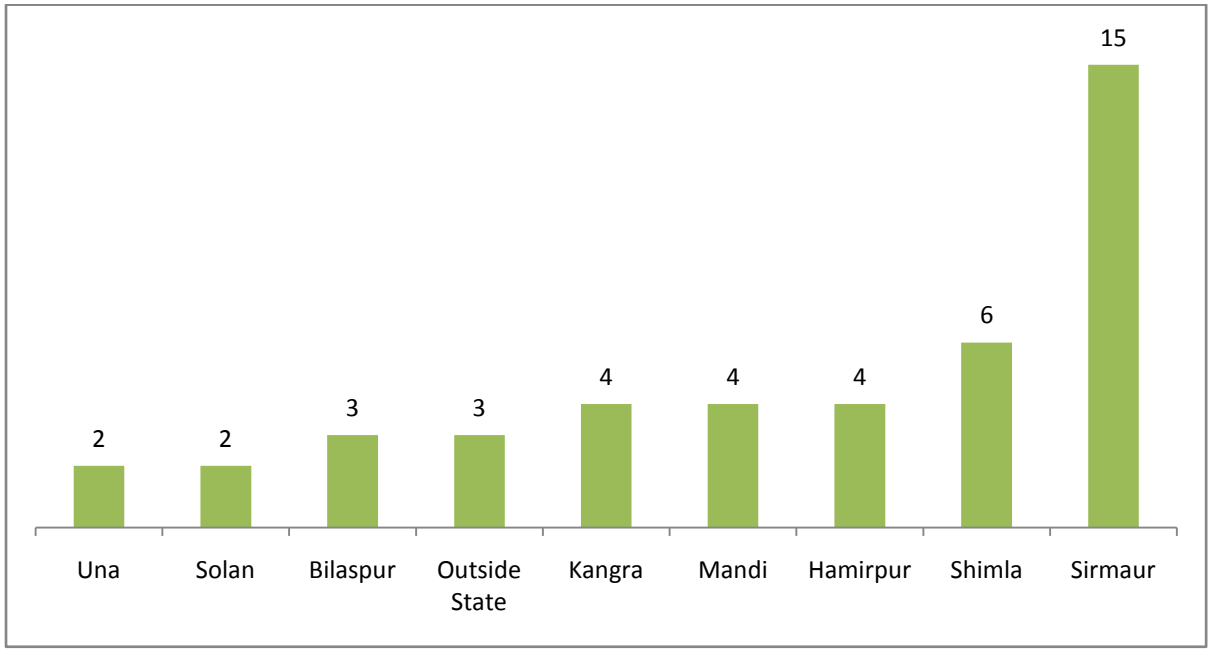
2. Out of the total of 780 appeals, 522 appeals were decided during the year leaving 258 appeals pending for decision as on 31.3.2014. The breakup of appeals decided/pending in the Commission is given in the table below:

(a) Appeals pending as on 1.4.2013	110
(b) Appeals received during the year	670

(c) Appeals decided during the year	522
(d) Appeals pending as on 31.3.2014	258

3. Apart from 670 appeals, the Himachal Pradesh State Information Commission received 43 complaints under Section 18 of the RTI Act, 2005 during the year 2013-14. The complainants were from eight districts of the state as well as from outside the state. However, 21 complaints (approx. 49% of the total complaints) were received from the complainants residing in two districts of the State namely the districts of Shimla and Sirmaur. The district wise status of complaints received during the year 2013-14 is given in the bar chart below:

District wise breakup of complaints received in the Commission



4. In addition to 43 complaints received during the year, 95 complaints were pending as on 1.4.2013. Out of the total of 138 complaints, 119 complaints were decided by the Commission during the year and 19 complaints remained pending for disposal as on 31.3.2014. The breakup of the complaints received, decided and pending is given below:-

(a) Complaints pending as on 1.4.2013	95
(b) Complaints received during 2013-14	43

(c) Complaints decided during the year 119

(d) Complaints pending as on 31.3.2014 19

5. The consolidated details of appeals and complaints received in the Commission and decided during the year under report are as under:

CONSOLIDATED DETAILS OF CASES IN HIMACHAL PRADESH STATE INFORMATION COMMISSION DURING THE YEAR 2013-14			
	APPEALS	COMPLAINTS	TOTAL
PENDING AS ON 1.4.13	110	95	205
FILED DURING THE YEAR	670	44	714
Total	780	139	919
DECIDED	522	120	642
PENDING AS ON 31.3.14	258	19	277
CASES DECIDED BY STATE CHIEF INFORMATION COMMISSIONER			
	APPEALS	COMPLAINTS	TOTAL
PENDING AS ON 1.4.13	48	72	120
FILED DURING THE YEAR	312	28	340
Total	360	100	460
DECIDED	238	87	325
PENDING AS ON 31.3.14	122	13	135
CASES DECIDED BY STATE INFORMATION COMMISSIONER			
	APPEALS	COMPLAINTS	TOTAL
PENDING AS ON 1.4.13	62	23	85
FILED DURING THE YEAR	358	16	374
Total	420	39	459
DECIDED	284	33	317
PENDING AS ON 31.3.14	136	6	142

6. While deciding the appeals and complaints, the concerned public authorities were directed to compensate the appellants/complainants by way of payment of suitable compensation to the tune of ₹ 1,85,240/- by the Commission in deserving cases. A total penalty of ₹ 6,53,750/- was also imposed on PIOs during the period under report.

CHAPTER–5

Implementation Of The RTI Act, 2005 During Past Nine Years

The RTI Act, 2005 came into force w.e.f. 12th October, 2005. The public authorities initiated steps to implement various provisions of the Act namely the designation of PIOs/ APIOs & Appellate Authorities and declarations under section 4 (i) (b) of the Act. The PIOs and APIOs started receiving applications even before the State Information Commission started functioning w.e.f. 01.03.2006. The details of RTI Applications received, first appeal filed and fee collected by the public authorities since October 2005 to 2013-14 are as under:-

Year	No. of Public Authorities	Total Applications Received	No. of Applications Rejected by PIOs	First Appeals Received by 1st Appellate Authorities	Amount of fee collected (in ₹)
2006-07	110	2,654	119	127	2,34,281
2007-08	118	10,105	283	267	6,00,495
2008-09	124	17,869	259	338	8,07,939
2009-10	134	43,835	442	706	10,89,504
2010-11	125	55,463	701	1220	14,32,417
2011-12	132	72,191	840	1381	19,56,046
2012-13	110	61,202	1396	1232	14,45,954
2013-14	110	63,722	1074	1716	14,98,202

2. The above table shows that the number of applications filed by the information seekers to the PIOs of various public authorities during the past nine years increased from first year to ninth year from 2654 to 63,722 which is an increase of approximately 24 times. The no. of applications could be more than this figure because some of the public authorities have not submitted the annual reports. It leads to the conclusion that awareness about the Act has been increasing year after year. The percentage of rejection of applications by PIOs has also been going down year after year. Thus the response of the PIOs has been showing a positive trend over the years.

3. The yearwise details of appeals received in the State Information Commission from 1st March, 2006 upto 31.3.2014 are as under:-

Total Appeals Received and Decided from 01.03.06 to 31.03.14					
Period	**Pendency at the beginning of the year**	**Received during the year**	**Total appeals**	**Decided during the year**	**Pending at the end of the year**
1.3.2006 to 31.3.2007	-----	32	32	24	8
1.4.2007 to 31.3.2008	8	155	163	125	38
1.4.2008 to 31.3.2009	38	180	218	195	23
1.4.2009 to 31.3.2010	23	270	293	276	17
1.4.2010 to 31.3.2011	17	300	317	277	40
1.4.2011 to 31.3.2012	40	451	491	379	112
1.4.2012 to 31.3.2013	112	427	539	429	110
1.4.2013 to 31.3.2014	110	670	780	522	258
Total		***2485***		***2227***	

4. The yearwise details of complaints received in the Commission from 1.3.2006 to 31.3.2014 are as under:-

Total Complaints Received and Decided from 01.03.06 to 31.03.14					
Period	**Pendency at the beginning of the year**	**Received during the year**	**Total complaints**	**Decided during the year**	**Pending at the end of the year**
1.3.2006 to 31.3.2007	-----	52	52	47	5
1.4.2007 to 31.3.2008	5	134	139	105	34
1.4.2008 to 31.3.2009	34	204	238	221	17
1.4.2009 to 31.3.2010	17	445	462	418	44
1.4.2010 to 31.3.2011	44	503	547	526	21

1.4.2011 to 31.3.2012	21	770	791	622	169
1.4.2012 to 31.3.2013	169	693	862	767	95
1.4.2013 to 31.3.2014	95	43	138	119	19
Total		***2844***		***2825***	

5. The yearwise details of the appeals and complaints received in the Commission from 1st March, 2006 to 2013-14 are as under:-

Year-wise break up of appeals and complaints received & decided by the Commission					
Period	**Pending at the beginning of the year**	**Received during the year**	**Total**	**Decided during the year**	**Pending at the end of the year**
1.3.2006 to 31.3.2007	-	84	84	71	13
1.4.2007 to 31.3.2008	13	293	306	234	72
1.4.2008 to 31.3.2009	72	388	460	420	40
1.4.2009 to 31.3.2010	40	715	755	694	61
1.4.2010 to 31.3.2011	61	803	863	803	61
1.4.2011 to 31.3.2012	61	1221	1282	1001	281
1.4.2012 to 31.3.2013	281	1120	1401	1196	205
1.4.2013 to 31.3.2014	205	713	918	641	277
Total		***5337***		***5060***	

6. It is clear from the above that during the year 2006-2007, 84 appeals and complaints were received from the appellants/ complainants against 2654 RTI applications received by the Public Authorities during this year which is approximately 3.2% of the total RTI applications. During the year 2007-2008, 293 appeals and complaints were received from the appellants/ complainants against 10,105 RTI applications received by the Public Authorities which is approximately 2.8% of the total RTI applications. During the year 2008-2009, 388 appeals and complaints were received from the appellants/ complainants against 17,869 RTI applications received by the Public Authorities which is approximately 2% of the total RTI applications. During the year 2009-10, 715 appeals and complaints were

received as against 43,835 RTI applications which is approximately 1.6% of the total applications. During the year 2010-11, 803 appeals and complaints were received as against 55,463 RTI applications which is approximately 1.4% of the total applications. During the year 2011-12, 1221 appeals and complaints were received as against 72,191 RTI applications which is approximately 1.7% of the total applications. During the year 2012-13, 1120 appeals and complaints were received as against 61,202 RTI applications. During the year under report 713 appeals and complaints were received as against 63,722 RTI applications. Some of public authorities have not furnished the annual reports. Thus the exact percentage of appeals and complaints received in the Commission can not be calculated. But the above calculated percentage shows that the performance of the PIOs has been improving year after year during the past nine years.

7. The details of cases decided by the State Chief Information Commissioner and the State Information Commissioner during the period from 1.4.2013 to 31.3.2014 are as follows:-

CASES DECIDED BY STATE CHIEF INFORMATION COMMISSIONER			
	APPEALS	COMPLAINTS	TOTAL
PENDING AS ON 1.4.13	48	72	120
FILED DURING THE YEAR	312	28	340
Total	360	100	460
DECIDED	238	87	325
PENDING AS ON 31.3.14	122	13	135
CASES DECIDED BY STATE INFORMATION COMMISSIONER			
	APPEALS	COMPLAINTS	TOTAL
PENDING AS ON 1.4.13	62	23	85
FILED DURING THE YEAR	358	16	374
Total	420	39	459
DECIDED	284	33	317
PENDING AS ON 31.3.14	136	6	142

8. During the last nine years, 5060 appeals and complaints have been decided by the Commission. However only 36 Civil Writ Petitions have been filed in the High Court of Himachal Pradesh against the decisions/ orders of the State Information Commission. The details of these writ petitions are as under:-

Sr. No.	Case Title/ Case No.	Status
1.	H.P. Public Service Commission V/S State Information Commission CWP-96/09	Pending in the High Court
2.	State of H.P. V/S Sh. Surinder Singh Mankotia CWP-3823/2009	Pending in the High Court
3.	State of H.P. V/S Dr. P.K. Aditya CWP-2418/2010	Pending in the High Court
4.	Justice M.R.Verma (Retd.) V/S State Information Commission CWP-2070/2010	Pending in the High Court
5.	Justice M.R.Verma (Retd.) V/S State Information Commission CWP-1964/2010	Decided
6.	State of H.P. V/S Sh. Sanjay Gupta CWP-1050/2010	Decided
7.	Ms. Kalpna Grover V/S State of H.P. CWP-4632/2010	Decided
8.	Sh. Sanjay Mandyal V/S State of H.P. CWP-5418/2010	Decided
9.	Smt. Ram Payari V/S State of H.P. CWP-6404/2010	Decided
10.	Sh.Ram Ashra V/S State of HP CWP 7462/2010	Pending in the High Court
11.	State of HP V/S Sh. Archit Sant and others CWP-7767/2010	Pending in the High Court
12.	Sh. Dharam Pal V/S State of HP and others CWP-2446/2010	Decided
13.	The Secretary Lokayukta V/S Sh.Hari Krishan and others CWP 533/2011	Pending in the High Court
14.	Miss Ritwik Chauhan V/S State of HP CWP-1910/2011	Pending in the High Court
15.	CWP 8794/2011 Shri Ved Parkash Vs. State Information Commission & others	Decided
16.	CWP No. 11220 of 2011 M/s Kanchanjanga Power Co. Pvt. Ltd., V/s State Information Commission,H.P.	Decided
17.	CWP No. 1240/2010 Shri Swapan Kumar Thakur, Vs SIC & another	Decided
18.	CWP No. 640/2012 Shri Sanjay Hindwan Vs State Inforamtion Commission, DFO, Solan and E.O. MC, Solan	Decided
19.	CWP No. 2435/2012 The Didwin Co-operative Society vs State of HP	Decided
20.	CWP No. 6072/2012 BDO Paonta Sahib vs. State of HP	Pending in the High Court

21.	CWP No. 9166/2012 Prakash Chand Negi Vs. State Information Commission	Decided
22.	CWP No.9210 /2012 Prakash Chand Negi Vs. State Information Commission	Decided
23.	CWP No. 8196/2012 Baghal Land Looser Transport Co-operative Society Ltd. Vs. State of HP	Pending in the High Court
24.	CWP No. 9109/2012 The Ambuja Darla Kashlog Mangu Transport Co-operative Society Ltd. Vs. State of HP	Pending in the High Court
25.	CWP No. 5975/2012 P.C.Manhas Vs. State of HP	Pending in the High Court
26.	CWP No. 63/2013 Voluntary Health Association Vs. State of HP	Pending in the High Court
27.	CWP No. 798/2013 Anjala Kumari Vs. State Information Commission	Decided
28.	CWP No. 4618/2013 Indresh Dhiman Vs. State of HP	Pending in the High Court
29.	CWP No.6914/2013 Rajesh Chandra Vs. State Of HP.	Pending in the High Court
30.	CWP No. 7167/2013 Tanu Priya Vs. State of HP.	Decided
31.	CWP No. 7834/2013 Shyam Lal Vs. State of HP.	Decided
32.	CWP No. 6537/2013 Phool Singh Vs. State of HP.	Decided
33.	CWP No. 8900/2013 Amar Singh Vs. State of HP.	Pending in the High Court
34.	CWP No. 9139/2013-D Advocate General Vs. Dev Ashish Bhattacharya	Pending in the High Court
35.	CWP No. 9108/2013 Madhu Negi Vs. State Information Commission and Others.	Pending in the High Court
36.	CWP No. 294/2014 Ravi Kumar Vs. State of HP.	Decided

CHAPTER – 6

Use of Information Technology and New Initiatives Taken by State Information Commission

The Himachal Pradesh State Information Commission has placed the following information/documents on the web sites of the Commission and Government of Himachal Pradesh (www.himachal.nic.in/ www.hp.gov.in/sic):-

(i) Manual of the Himachal Pradesh State Information Commission under section 4(1) (b) of the RTI Act, 2005.
(ii) Names of various public authorities under the State Government.
(iii) The details of PIOs/APIOs designated by various public authorities (as amended from time to time).
(iv) The Himachal Pradesh State Information Commission (Management) Regulations, 2008.
(v) Decisions of appeals and complaints filed in the Commission.
(vi) Cause list of appeals & complaints

2. The State Information Commission, H.P. has innovated a computerized system of registration of complaints/appeals and responses from PIO's, Public Authorities and general public which enables the Commission and other stake holders to have all the information readily available about the appeals/complaints received, in process and disposed off on daily basis. Through this software application, office of the Commission diarises every letter received from the applicant, complainant, appellant and others after scrutiny and categorization of the same as Complaint (C), Appeal (A), Response (R) & General (G) on the following basis :

1	Appeals	'A'	The petitions being filed by citizens/appellants as per relevant HPRTI Rules/ u/s 19 of the RTI Act.
2	Complaints	'C'	The petitions/complaints u/s 18 as per relevant HP RTI Rules.
3.	Responses	'R'	The responses being received from PIO's/other officers/citizens w.r.t. to the ongoing inquires/appeals before the Commission will be marked to Reader of

			Court-I/Court-II as the case may be.
4	General	'G'	All the papers except mentioned at Sr. No. (1),(2) and (3) above will be marked as 'G' and further marked to General Section for disposal.

This software application has helped to track, compile and monitor the disposal of each and every paper received in the Commission in a transparent and expeditious manner.

3. In order to further strengthen the RTI regime at the grass root level and to facilitate the information seekers at their door step, the State Information Commission has taken a decision to hold periodical hearings of complaints and appeals at Revenue Division levels. This initiative has facilitated the RTI applicants to participate in the hearings without incurring additional cost of travel to the State Capital headquarters where the office of State Information Commission is situated. Active participation of RTI applicants is encouraging better implementation of Right to Information Act.

4. The State Information Commission, Himachal Pradesh in coordination with Administrative Reforms Department, Himachal Pradesh Institute of Public Administration and Districts Administration is organizing workshops in all 12 district of Himachal Pradesh on a periodical basis for the First Appellate Authorities, PIOs, APIOs, and other stakeholders like elected representatives of Panchayats, Urban Local bodies, Mahila/Yuvak Mandals and media personnel. These workshops have really proved effective in bringing in awareness about the applicability of RTI Act in its real perspective.

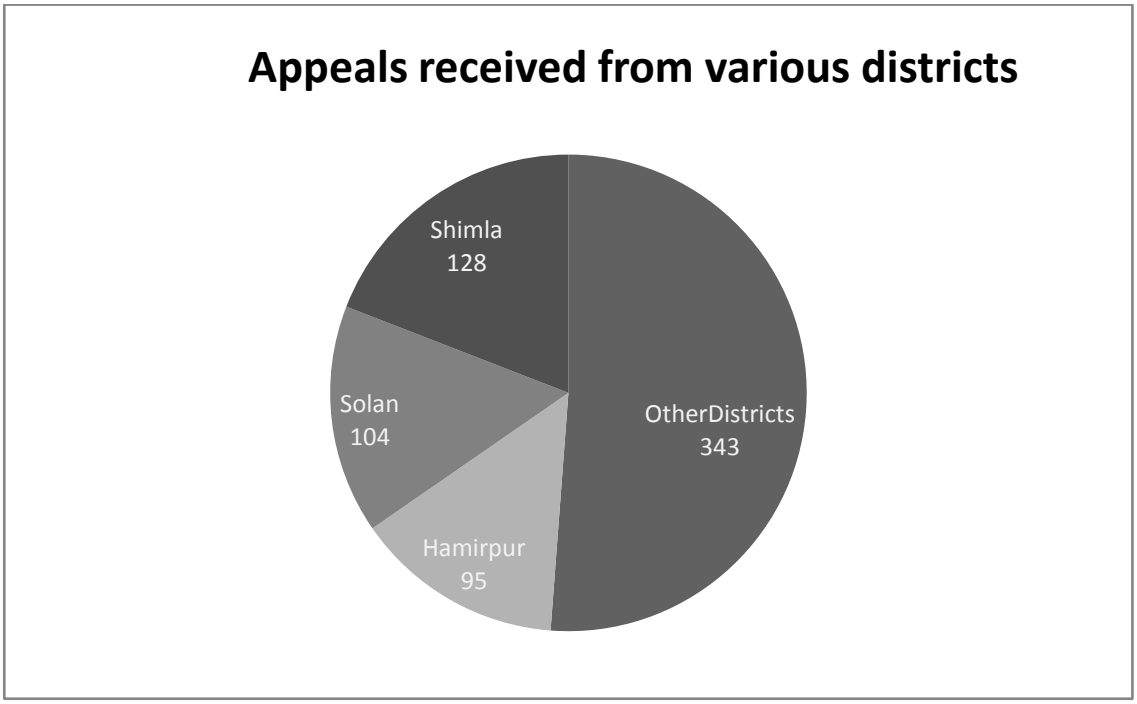
CHAPTER – 7

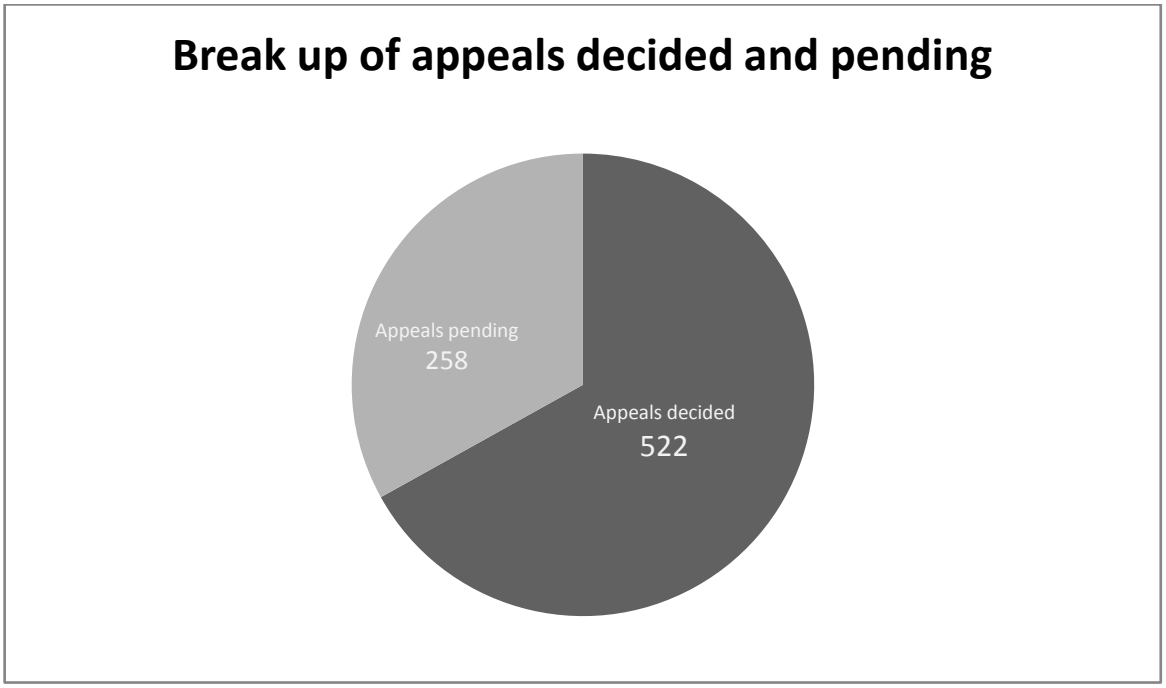
State Information Commission: Glimpse of Important Statistics

a)	Number of public authorities which submitted Annual Return to the State Information Commission	:	110
b)	Number of applications filed with various public authorities under the RTI Act, 2005 from 1.4.2013 to 31.3.2014	:	63722
c)	Number of applications rejected by the Public Information Officers (PIOs) of these public authorities	:	1074
d)	Total amount of fee and additional fee collected by the PIOs		1498202
e)	Number of first appeals filed under section 19 of the RTI Act, 2005 with the Appellate Authorities during the year	:	1716
f)	(i) Number of second appeals filed under section 19 of the RTI Act, 2005 during the year with the Commission	:	670
	(ii) Number of appeals pending as on 1.4.2013	:	110
	(iii) Total number of appeals	:	780
	(iv) Number of second appeal decided by the Commission during the year	:	522
g)	(i) Number of complaints filed under section 18 of the RTI Act, 2005 during the year with the Commission	:	43
	(ii) Number of complaints pending as on 1.4.2013	:	95
	(iii) Total number of Complaints	:	138
	(iv) Number of Complaints decided during the year	:	119
h)	(ii) Number of appeals/complaints in which penalty was imposed upon the PIO by the Commission.	:	46
	(iii) Number of appeals/complaints in which compensation was awarded to the appellants/complainants by the Commission.	:	84

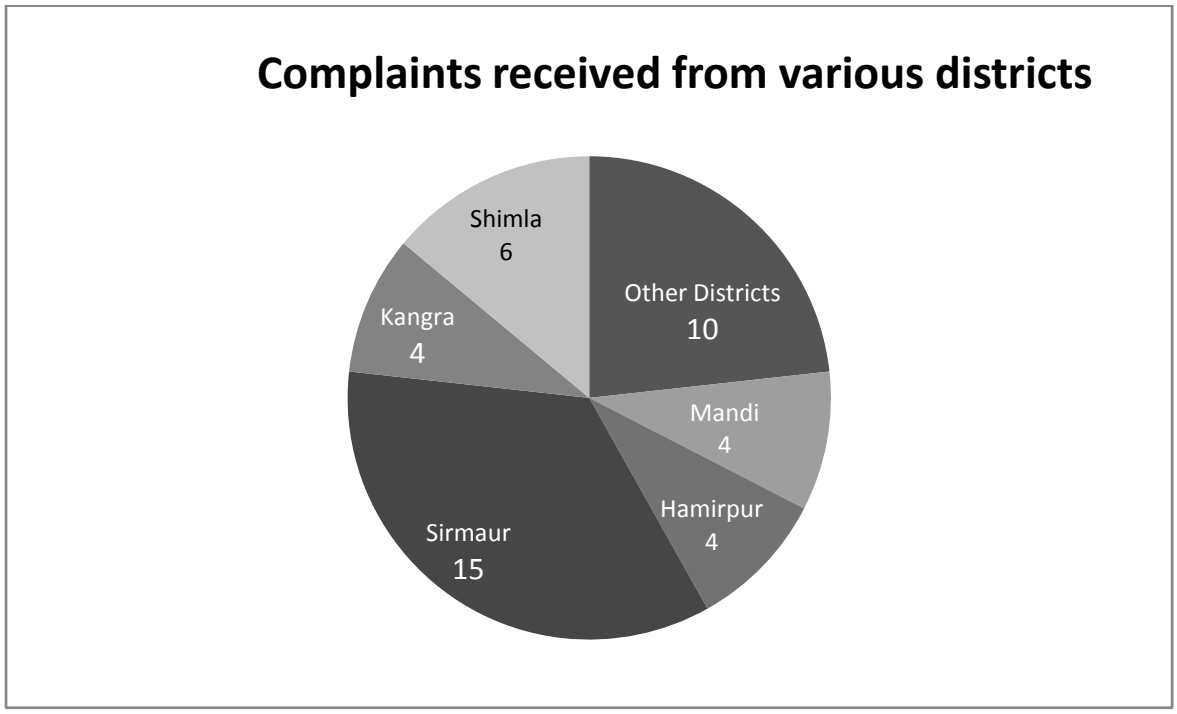
CONSOLIDATED DETAILS OF CASES IN HIMACHAL PRADESH STATE INFORMATION COMMISSION DURING THE YEAR 2013-14			
	APPEALS	COMPLAINTS	TOTAL
PENDING AS ON 1.4.13	110	95	205
FILED DURING THE YEAR	670	44	714
Total	780	139	919
DECIDED	522	120	642
PENDING AS ON 31.3.14	258	19	277
CASES DECIDED BY STATE CHIEF INFORMATION COMMISSIONER			
	APPEALS	COMPLAINTS	TOTAL
PENDING AS ON 1.4.13	48	72	120
FILED DURING THE YEAR	312	28	340
Total	360	100	460
DECIDED	238	87	325
PENDING AS ON 31.3.14	122	13	135
CASES DECIDED BY STATE INFORMATION COMMISSIONER			
	APPEALS	COMPLAINTS	TOTAL
PENDING AS ON 1.4.13	62	23	85
FILED DURING THE YEAR	358	16	374
Total	420	39	459
DECIDED	284	33	317
PENDING AS ON 31.3.14	136	6	142

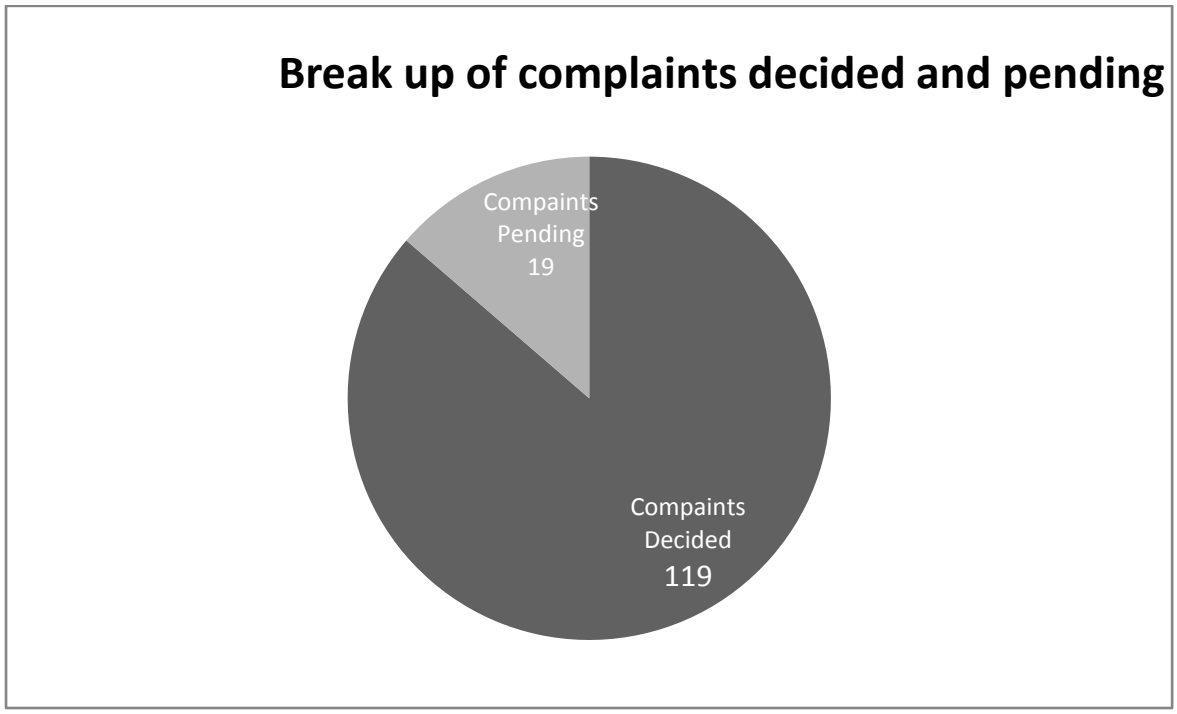
Break up of appeals received, decided and pending in the State Information Commission





Break up of complaints received, decided and pending in the State Information Commission





CHAPTER – 8

Observations And Recommendations

In the earlier reports submitted under section 25(1) of the RTI Act, 2005, the Himachal Pradesh State Information Commission had made certain recommendations for smooth and effective implementation of the RTI Act, 2005 in the State of Himachal Pradesh. The State Government has taken action on these recommendations. However, the attention of the Government is drawn on some of the recommendations which require further action at the level of the State Government. These are being included as part of the observations and recommendations being made in this report in tabular form:

Sr.No.	Observations and Recommendations	Status of Action Taken
1.	In the earlier first to Eighth reports, the Commission had recommended finalization of a time bound programme for implementing following provisions of Section 4 (1) (a) of the RTI Act, 2005:- "Every public authority shall:- • Maintain all its records duly catalogued and indexed in a manner and the form which facilitates the right to information under the Act; and • ensure that all records that are appropriate to be computerized are, within a reasonable time and subject to availability of resources, computerized and connected through a network all over the country on different systems so that access to such records is facilitated."	On this recommendation the State Govt. does not seem to meet the requirement of the aforesaid Section of the RTI Act, 2005. Time frame is required to meet this recommendation in the public interest.
2.	In earlier first to Eighth reports Commission had recommended the implementation the provisions of Section 4 (1) (b) of the RTI Act,	The Administrative Reforms Department has issued

	2005. But the information under this Act has not been done/ updated by the large number of public authorities. Hence, the Department of Administrative Reforms may take concrete steps to ensure that the provisions of section 4 (1) (b) of the RTI Act, 2005 are implemented in letter and spirit by all the public authorities under the State Govt.	administrative instructions to various departments but these instructions have not been implemented by most of the departments. Vigorous follow up is the necessity to make this recommendation operational.
3.	From the 1st to 8th Annual Reports it was recommended that the Department of Administrative Reforms may take concrete steps for implementing the provisions of the RTI Act, 2005/ HPRTI Rules, 2006 for rightful propagation of the Act and the Rules by imparting trainings to APIOs, PIOs and Appellate Authorities. In view of large number of APIOs, PIOs and Appellate Authorities designated by the Rural Development Department, Education Department and other huge departments in the state, more training programmes are required to be organized by HIPA.	The Himachal Pradesh Institute of Public Administration Shimla, conducted training programmes and workshops for the PIOs, other officers of the State Government and imparted training to officials of various departments. HIPA has to substantially increase the number of training programmes for the PIOs and APIOs in view of lack of adequate knowledge of RTI Act and its effective implementation.
4.	In the 4th to 8th Annual Reports, the Department of Administrative Reforms was requested to finalise an appropriate scheme of	The Administrative Reforms Department has issued

	periodic inspections in various offices to ensure that provisions of RTI Act, 2005 are implemented effectively. However, there is dire need to inspect the RTI registers maintained by PIOs to ensure timely disposal of applications as well as the disposal of first appeals by the designated Appellate Authorities. Such a step is likely to reduce the filing of complaints and 2nd appeals in the Commission. Consequently the Department of Administrative Reforms may issue instructions to all the departments that the provisions of RTI Act and Regulations may also be included as one of the components in the department's regular inspection schedules and it be a part of the general inspection of the field offices.	administrative instructions to various departments but these instructions have not been implemented by most of the departments. Therefore managing record is essential to provide timely information to information seekers. A concrete action programme may help ease the situation.
5.	In the Fifth to Eighth Report, it was recommended that a chapter on various provisions of RTI Act, 2005 and HPRTI Rules, 2006 be included in the syllabus for students of Secondary and Senior Secondary classes. This step is likely to create a permanent structure for generating awareness about the objectives and provisions of the RTI Act, 2005.	The Administrative Reforms Department has issued letter to the concerned department but the recommendation has not been implemented. Action taken report is still awaited.
6.	. In the Sixth and Eighth report, it was recommended that as per provisions of section 2(i) of the RTI Act, 2005, the citizens have a right to inspect works being executed by public authorities. But there is no provision in HP RTI Rules, 2006 regarding charging of fee for such an inspection. These rules also do not prescribe any procedure regarding inspection of work by	Recommendation has not been implemented.

	an applicant as envisaged in the aforesaid section of the Act. It is, therefore, again recommended that a suitable provision may be incorporated in HP RTI Rules, 2006 to enable the information seekers to inspect any work under execution by a Public Authority of the State Govt. on the basis of prescribed payment of fee.	
7.	In the Seventh and Eighth Report, it was recommended that the Administrative Reform Department issue instructions to all public authorities to designate the nodal officer at Directorate level to have liaison between the Government/ State Information Commission and Public Information Officers of the Public Authorities to submit the reports as per the section 25 of RTI Act, 2005. It has been observed by the Commission that most of the Public Authorities are not submitting requisite annual reports to the Commission within time limits, which has caused considerable delay in finalizing the Annual Report of this Commission for the year 2013-14. Hence it is strongly recommended that instructions may be issued to the Public Authorities to submit the required report well in time in accordance with the RTI Act, 2005.	Recommendation has not been implemented.
8.	In the Seventh and Eighth Report, it was recommended that the Departments are not maintaining the record/ files as per the Office Manual wherein it is mandated to open subject-wise files, having noting and correspondence part separately on the file. Even records are not	Recommendation has not been implemented.

	being classified as permanent and of periodical duration in a transparent manner. Maintenance of File Index Register and Guard File are not being ensured as per Office Manual which leads delay in providing the information to the information seeker and also necessary to comply with the provisions of section 4(1)(a) and (b) of RTI Act, 2005.The departments be directed to ensure compliance of the Office Manual in this regard in a time bound manner.	
9.	In the Seventh and Eighth Report, it was recommended that some very important orders of the Commission which are passed from time to time are not in the knowledge of PIOs and First Appellate Authorities. If such orders are periodically or yearly printed and circulated amongst PIOs, it will help in educating and implementing various provisions of RTI Act and improve their efficiency.	Recommendation has not been implemented.
10.	In the earlier reports, the Commission had recommended the Training and Sensitization Programmes for the First Appellate Authorities of the Public Authorities and Heads of Departments of the Public Authorities. But during the year 2013-14 no such programmes were organized.	Recommendation has not been implemented.
11.	During the course of various hearings at Commission level it has been observed that various Public Authorities have designated the PIO's who are not in the rank of officer level. For instance Panchayati Raj Deptt. have designated	Recommendation has not been implemented

		Panchayat Secretaries as PIO's are class-III employees in official hierarchy and most of them are on Contract basis. Such designations of PIO's are in violation of Section 5 (1) of RTI Act, 2005 which requires that PIO should belong to an officer category. The relevant clause of the Act is reproduced as under: **Section – 5(1):-** "Every Public Authority shall, within one hundred days of the enactment of this Act, designate as many **officers as the CPIO or SPIO**, as the case may be, in all administrative units or offices under it as may be necessary to provide information to persons requesting for the information under this Act." The Commission therefore recommends that the State Govt. should direct all Public Authorities to designate PIOs who are at least class-II level officers and permanent employees of the Government so that they are able to access information from concerned quarters and who can also be held responsible for any omissions/commissions in dealing with RTI Act, 2005.	
12.		The Commission observed that the Public Information Officers and First Appellate Authorities are sending the letters/ notices through post office as ordinary posts and in the maximum cases	Recommendation has not been implemented

		applicant/ appellant refuses to have been received the ordinary post and they have no proof of receiving of letters/ notices by the applicant/ appellant. Hence Commission recommends that the suitable provision may be incorporated in the HP RTI Rules, 2006 to serve the letters/ notices to the applicant/ appellant through registered post or through process server.	
13.		The Commission's office is housed in the ground floor of old Majitha House, Shimla-2. The first floor is allotted to the G.M. District Industries Centre, Industries Department. The office space is not adequate. The officials of the Commission are made to sit in the court rooms because of the inadequacy of office space for them. Regarding this, many request letters have been sent to the Administrative Reforms Department to allot the complete Majitha House (ground floor and first floor) to house the office of the State Information Commission. But action is still awaited from the State Government. The Commission recommends an early decision for providing adequate space as per entitlement already approved and provided for in the office manual of the State Govt. for its own functionaries.	Recommendation has not been implemented

Hence, above recommendations from sr. no. 1 to 13 are again reiterated. The other recommendations and observations are as under:

The Commission has examined the reports received from the Public Authorities pertaining to the receipt of RTI applications from information seekers during the year 2013-14. It has been observed that out of a total of 63,722 RTI applications filed by the information seekers during the year, requests were rejected by the PIOs concerned only in 1074 cases and 1716 first appeals were filed during the year. The Commission received 43 complaints and 670 second appeals during 2013-14. The small number of first appeals filed by applicants and the total number of complaints and 2nd appeals received in the Commission do indicate that the applicants were generally satisfied with the response of the PIOs in the State. While considering the complaints and appeals, it has, however been observed by the Commission that most of the complaints and appeals pertained to delay in receiving appropriate response from the PIOs. In a number of cases, the delay could be attributed to lack of awareness on the part of PIOs about various provisions of the RTI Act, 2005 and the Rules made there under. It was also observed in some cases that, the applicants appeared to be unaware of the scope of the RTI Act, 2005. Quite a large number of applicants/appellants expected the redressal of their grievances through their RTI applications and complaints/ appeals filed before the State Information Commission, whereas empowering citizens from the existing information/ record maintained by public authority is the essence of this act.